

# Inventory

DATE: \_\_\_\_\_

| Dollar Store             | # To Keep On Site  | HM We Have | HM We Need | HM Bought | Staff Notes | Owner Notes |
|--------------------------|--------------------|------------|------------|-----------|-------------|-------------|
| Arts & Crafts            |                    |            |            |           |             |             |
| Squirt Bottles           | 8                  |            |            |           |             |             |
| Case / Tissue            | 1                  |            |            |           |             |             |
| Sponges                  | 4 packs            |            |            |           |             |             |
| Glass Cleaner            | 4 bottles          |            |            |           |             |             |
| <b>Amazon(Auto ship)</b> |                    |            |            |           |             |             |
| Toilet Paper             | 1 pack             |            |            |           |             |             |
| Blue Pads                | 1 pack per room    |            |            |           |             |             |
| Paint                    | full gallon/color  |            |            |           |             |             |
| Paint Brushes            |                    |            |            |           |             |             |
| Color Paper              |                    |            |            |           |             |             |
| Shaving Cream            |                    |            |            |           |             |             |
| Popsicle Sticks          |                    |            |            |           |             |             |
| Glue Sticks              |                    |            |            |           |             |             |
| Cotton Balls             |                    |            |            |           |             |             |
| Paper plates             |                    |            |            |           |             |             |
| Crayons                  |                    |            |            |           |             |             |
| Markers                  |                    |            |            |           |             |             |
| Cots                     | 19/big 12/small    |            |            |           |             |             |
| Cots Sheets              |                    |            |            |           |             |             |
| Full Crib Sheets         |                    |            |            |           |             |             |
| Mini Crib Sheets         |                    |            |            |           |             |             |
| Rags                     |                    |            |            |           |             |             |
| Disinfect. Lysol Spray   | 12                 |            |            |           |             |             |
| <b>Gordons</b>           |                    |            |            |           |             |             |
| Biscuits                 | 6 gallon bags      |            |            |           |             |             |
| Cereal                   | 6 bags             |            |            |           |             |             |
| Chicken Nuggets          | 12 gallon bags     |            |            |           |             |             |
| Egg Mix                  | 6                  |            |            |           |             |             |
| Eggs                     | 3                  |            |            |           |             |             |
| Hot Dogs                 | 6 packs            |            |            |           |             |             |
| Meatballs                | 8 bags             |            |            |           |             |             |
| Nacho Cheese             | 6 cans             |            |            |           |             |             |
| Noodles                  | 3 packs/ each used |            |            |           |             |             |
| Popcorn                  | 1 full bag         |            |            |           |             |             |
| Sausage                  | 8 gallon bags      |            |            |           |             |             |
| Tortilla Chips           | 5 bags             |            |            |           |             |             |
| Canned Veggies           | 14 cans            |            |            |           |             |             |
| Canned Fruit             | 14 cans            |            |            |           |             |             |
| <b>Sams Club</b>         |                    |            |            |           |             |             |
| Kids Tylenol             | 6 bottles          |            |            |           |             |             |
| Kids mortin              | 6 bottles          |            |            |           |             |             |
| Seasonings               |                    |            |            |           |             |             |
| Broth (Cubs)             |                    |            |            |           |             |             |
| Sugar                    | 1 pack             |            |            |           |             |             |
| Ketchup                  | 2                  |            |            |           |             |             |
| Mustard                  | 2                  |            |            |           |             |             |
| Mayo                     | 2                  |            |            |           |             |             |

To Do List

|                       |               |  |  |  |  |  |
|-----------------------|---------------|--|--|--|--|--|
| Jelly                 | 4             |  |  |  |  |  |
| Nutella               | 2             |  |  |  |  |  |
| Alfredo Sauce         | 8             |  |  |  |  |  |
| Spaghetti Sauce       | 8             |  |  |  |  |  |
| Apple Sauce (infants) |               |  |  |  |  |  |
| Mac & Cheese          | 25            |  |  |  |  |  |
| Mashed Potatoes       | 4 boxes       |  |  |  |  |  |
| Rice                  | 1 full bag    |  |  |  |  |  |
| Nutrigrain Bars       | 60 bars       |  |  |  |  |  |
| Oatmeal               | 2 boxes       |  |  |  |  |  |
| Pancake Mix           | 4 bags        |  |  |  |  |  |
| Syrup                 | 2 containers  |  |  |  |  |  |
| Paper Towel           | 1 box         |  |  |  |  |  |
| Bread                 | 6 loafs       |  |  |  |  |  |
| Tortillas             | 2 packs       |  |  |  |  |  |
| Butter                | 2             |  |  |  |  |  |
| Lunch Meat            | 6             |  |  |  |  |  |
| Milk                  | 3             |  |  |  |  |  |
| Case Water            | 6             |  |  |  |  |  |
| Case of fresh fruit   | 1/ week       |  |  |  |  |  |
| Animal Crackers       | 10            |  |  |  |  |  |
| Veggie Straws         | 10            |  |  |  |  |  |
| Cinn. Straws          | 10            |  |  |  |  |  |
| Apple Puffs           | 10            |  |  |  |  |  |
| Gold Fish             | 8             |  |  |  |  |  |
| Cheese Balls          | 9             |  |  |  |  |  |
| Pretzles              | 10            |  |  |  |  |  |
| Churros/Similar       | 10            |  |  |  |  |  |
|                       |               |  |  |  |  |  |
| <b>Sams/Cleaning</b>  |               |  |  |  |  |  |
| Dawn Dishsoap         | 1 full bottle |  |  |  |  |  |
| Dishwasher Pods       | 2 bags        |  |  |  |  |  |
| Garbage Bags          | 1 full box    |  |  |  |  |  |
| Bleach                | 1 full bottle |  |  |  |  |  |
| Fabuloso              | 3             |  |  |  |  |  |
| Pinesol               |               |  |  |  |  |  |
| Mr. Clean             | 3             |  |  |  |  |  |
| Hand Soap             | 3             |  |  |  |  |  |
| Gloves                | 8 packs       |  |  |  |  |  |
| Printer Paper         | 1 pack        |  |  |  |  |  |
| Ziploc (Sandwich)     | 4 small boxes |  |  |  |  |  |
| Ziploc (Gallon)       | 4 small boxes |  |  |  |  |  |
| Tubberware            | as needed     |  |  |  |  |  |
| Carpet Solution       | 4             |  |  |  |  |  |
| Magic Erasers         | 2 large boxes |  |  |  |  |  |
| Pads                  | 1 box         |  |  |  |  |  |
| Tampons               | 1 box         |  |  |  |  |  |
| Staff Tylenol         | 1 bottle      |  |  |  |  |  |
| Air Fresheners        | 9 bottles     |  |  |  |  |  |
| <b>Walmart</b>        |               |  |  |  |  |  |
| Muffin Mix            | 15            |  |  |  |  |  |
| Yogurt                | 8             |  |  |  |  |  |
| Shredded Cheese       | 2             |  |  |  |  |  |
| Ranch                 | 2             |  |  |  |  |  |
| BBQ Sauce             | 2             |  |  |  |  |  |
| Bottle Cleaners       | 2             |  |  |  |  |  |
| Mop Heads             | 2             |  |  |  |  |  |
| Baby Wipes            | 12            |  |  |  |  |  |
| Size 1 Diapers        | 2             |  |  |  |  |  |
| Size 2 Diapers        | 2             |  |  |  |  |  |
| Size 3 Diapers        | 2             |  |  |  |  |  |
| Size 4 Diapers        | 2             |  |  |  |  |  |
| Size 5 Diapers        | 2             |  |  |  |  |  |
| Pull ups 2T/3T        | 2             |  |  |  |  |  |
| Pull ups 4T/5T        | 2             |  |  |  |  |  |
| Baby Water            | 4             |  |  |  |  |  |
| Baby Teething Sticks  |               |  |  |  |  |  |
| Baby Cookies          |               |  |  |  |  |  |
| Star Puffs            |               |  |  |  |  |  |

To Do List

|                    |   |  |  |  |  |  |
|--------------------|---|--|--|--|--|--|
| Yogurt Bites       |   |  |  |  |  |  |
| <b>BJS</b>         |   |  |  |  |  |  |
| Cheese pizza rolls | 6 |  |  |  |  |  |

